

Department of Radiology

Memo

Re: Strong Password Security

- ❖ Change passwords every 90 days or less
- ❖ Keep passwords secret
 - Don't share them with anyone (even IT support)
- ❖ Use a different password for each resource
 - Unique for each UCSF account / access
 - Especially for home or Internet accounts
- ❖ Encrypt password lists
- ❖ Passwords must be a minimum of six (6) characters and contain 3 out of 4 of the following characteristics:
 - Upper case letters (A-Z)
 - Lower case letters (a-z)
 - Digits (0-9)
 - Punctuation characters
- ❖ Recommend 8-12 Characters
- ❖ Don't use information that's easy to guess

No:

- | | |
|---------------------------------------|--------------|
| ▪ Dictionary Words (in any language!) | ▪ Initials |
| ▪ Login name | ▪ Address |
| ▪ Pet's, child's, or <i>your</i> name | ▪ Birth date |

- ❖ Use a line from a phrase, song, movie, book

Yes:

It seemed like a good idea at the time.

iSlagi@TT.

This may be one way to remember:

TmB1w2R:

My dog's birthday is 10-23. When is yours?

Mdbi10-23.Wiy?

All passwords are confidential UCSF Department of Radiology information.